

FORM NO. MGT-7

[Pursuant to sub-Section(1) of section 92 of the Companies Act, 2013 and sub-rule (1) of rule 11 of the Companies (Management and Administration) Rules, 2014]



Annual Return

Form language ☒ English ☐ Hindi

Refer the instruction kit for filing the form.

I. REGISTRATION AND OTHER DETAILS

(i) * Corporate Identification Number (CIN) of the company

L74900TN2010PLC074294

Pre-fill

Global Location Number (GLN) of the company

* Permanent Account Number (PAN) of the company

AAECR6158H

(ii) (a) Name of the company

RITHWIK FACILITY MANAGEME

(b) Registered office address

RR TOWER III
THIRU - VI - KA INDUSTRIAL ESTATE, GUINDY
CHENNAI
Tamil Nadu
600032

(c) *e-mail ID of the company

cs@rithwik.co.in

(d) *Telephone number with STD code

914443534441

(e) Website

www.rithwik.co.in

(iii) Date of Incorporation

18/01/2010

(iv)	Type of the Company	Category of the Company	Sub-category of the Company
	Public Company	Company limited by shares	Indian Non-Government company

(v) Whether company is having share capital

☒ Yes

☐ No

(vi) *Whether shares listed on recognized Stock Exchange(s)

☒ Yes

☐ No

(a) Details of stock exchanges where shares are listed

S. No.	Stock Exchange Name	Code
1	BOMBAY	1

(b) CIN of the Registrar and Transfer Agent

U99999MH1994PTC076534

Pre-fill

Name of the Registrar and Transfer Agent

BIGSHARE SERVICES PRIVATE LIMITED

Registered office address of the Registrar and Transfer Agents

E-3 ANSA INDUSTRIAL ESTATESAKI VIHAR ROAD
SAKINAKA

(vii) *Financial year From date 01/04/2019 (DD/MM/YYYY) To date 31/03/2020 (DD/MM/YYYY)

(viii) *Whether Annual general meeting (AGM) held ☒ Yes ☐ No

(a) If yes, date of AGM 25/09/2020

(b) Due date of AGM 31/12/2020

(c) Whether any extension for AGM granted ☐ Yes ☒ No

II. PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY

*Number of business activities

1

S.No	Main Activity group code	Description of Main Activity group	Business Activity Code	Description of Business Activity	% of turnover of the company
1	N	Support service to Organizations	N5	Housekeeping & maintenance service	100

III. PARTICULARS OF HOLDING, SUBSIDIARY AND ASSOCIATE COMPANIES (INCLUDING JOINT VENTURES)

*No. of Companies for which information is to be given

0

Pre-fill All

S.No	Name of the company	CIN / FCRN	Holding/ Subsidiary/Associate/ Joint Venture	% of shares held
1				

IV. SHARE CAPITAL, DEBENTURES AND OTHER SECURITIES OF THE COMPANY

(i) *SHARE CAPITAL

(a) Equity share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Total number of equity shares	4,000,000	3,060,000	3,060,000	3,060,000
Total amount of equity shares (in Rupees)	40,000,000	30,600,000	30,600,000	30,600,000

Number of classes

1

Class of Shares	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Number of equity shares	4,000,000	3,060,000	3,060,000	3,060,000
Nominal value per share (in rupees)	10	10	10	10
Total amount of equity shares (in rupees)	40,000,000	30,600,000	30,600,000	30,600,000

(b) Preference share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid-up capital
Total number of preference shares	0	0	0	0
Total amount of preference shares (in rupees)	0	0	0	0

Number of classes

0

Class of shares	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Number of preference shares				
Nominal value per share (in rupees)				
Total amount of preference shares (in rupees)				

(c) Unclassified share capital

Particulars	Authorised Capital
Total amount of unclassified shares	0

(d) Break-up of paid-up share capital

Class of shares	Number of shares	Total nominal amount	Total Paid-up amount	Total premium
Equity shares				
At the beginning of the year	3,060,000	30,600,000	30,600,000	

Increase during the year	0	0	0	0
i. Public Issues	0	0	0	0
ii. Rights issue	0	0	0	0
iii. Bonus issue	0	0	0	0
iv. Private Placement/ Preferential allotment	0	0	0	0
v. ESOPs	0	0	0	0
vi. Sweat equity shares allotted	0	0	0	0
vii. Conversion of Preference share	0	0	0	0
viii. Conversion of Debentures	0	0	0	0
ix. GDRs/ADRs	0	0	0	0
x. Others, specify <div></div>				
Decrease during the year	0	0	0	0
i. Buy-back of shares	0	0	0	0
ii. Shares forfeited	0	0	0	0
iii. Reduction of share capital	0	0	0	0
iv. Others, specify <div></div>				
At the end of the year	3,060,000	30,600,000	30,600,000	
Preference shares				
At the beginning of the year	0	0	0	
Increase during the year	0	0	0	0
i. Issues of shares	0	0	0	0
ii. Re-issue of forfeited shares	0	0	0	0
iii. Others, specify <div></div>				
Decrease during the year	0	0	0	0
i. Redemption of shares	0	0	0	0

ii. Shares forfeited	0	0	0	0
iii. Reduction of share capital	0	0	0	0
iv. Others, specify				
At the end of the year	0	0	0	

(ii) Details of stock split/consolidation during the year (for each class of shares)

0

Class of shares		(i)	(ii)	(iii)
Before split / Consolidation	Number of shares			
	Face value per share			
After split / Consolidation	Number of shares			
	Face value per share			

(iii) Details of shares/Debentures Transfers since closure date of last financial year (or in the case of the first return at any time since the incorporation of the company) *

☒ Nil

[Details being provided in a CD/Digital Media]

☐ Yes

☐ No

☐ Not Applicable

Separate sheet attached for details of transfers

☐ Yes

☐ No

Note: In case list of transfer exceeds 10, option for submission as a separate sheet attachment or submission in a CD/Digital Media may be shown.

Date of the previous annual general meeting			
Date of registration of transfer (Date Month Year)			
Type of transfer		1 - Equity, 2- Preference Shares, 3 - Debentures, 4 - Stock	
Number of Shares/ Debentures/ Units Transferred		Amount per Share/ Debenture/Unit (in Rs.)	
Ledger Folio of Transferor			

Transferor's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name
Ledger Folio of Transferee	<input type="text"/>		
Transferee's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name
Date of registration of transfer (Date Month Year) <input type="text"/>			
Type of transfer	<input type="text"/>	1 - Equity, 2- Preference Shares, 3 - Debentures, 4 - Stock	
Number of Shares/ Debentures/ Units Transferred	<input type="text"/>	Amount per Share/ Debenture/Unit (in Rs.)	<input type="text"/>
Ledger Folio of Transferor	<input type="text"/>		
Transferor's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name
Ledger Folio of Transferee	<input type="text"/>		
Transferee's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name

(iv) *Indebtedness including debentures (Outstanding as at the end of financial year)

Particulars	Number of units	Nominal value per unit	Total value
Non-convertible debentures	0	0	0
Partly convertible debentures	0	0	0
Fully convertible debentures	0	0	0
Secured Loans (including interest outstanding/accrued but not due for payment) excluding deposits			4,754,141
Unsecured Loans (including interest outstanding/accrued but not due for payment) excluding deposits			0
Deposit			0
Total			4,754,141

Details of debentures

Class of debentures	Outstanding as at the beginning of the year	Increase during the year	Decrease during the year	Outstanding as at the end of the year
Non-convertible debentures	0	0	0	0
Partly convertible debentures	0	0	0	0
Fully convertible debentures	0	0	0	0

(v) Securities (other than shares and debentures)

0

Type of Securities	Number of Securities	Nominal Value of each Unit	Total Nominal Value	Paid up Value of each Unit	Total Paid up Value
Total					

V. *Turnover and net worth of the company (as defined in the Companies Act, 2013)

(i) Turnover

262,596,710

(ii) Net worth of the Company

140,444,488

VI. (a) *SHARE HOLDING PATTERN - Promoters

S. No.	Category	Equity	Preference
--------	----------	--------	------------

		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	2,250,000	73.53	0	
	(ii) Non-resident Indian (NRI)	0	0	0	
	(iii) Foreign national (other than NRI)	0	0	0	
2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	
3.	Insurance companies	0	0	0	
4.	Banks	0	0	0	
5.	Financial institutions	0	0	0	
6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	0	0	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	0	0	0	
10.	Others	0	0	0	
	Total	2,250,000	73.53	0	0

Total number of shareholders (promoters)

9

(b) *SHARE HOLDING PATTERN - Public/Other than promoters

S. No.	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	534,000	17.45	0	
	(ii) Non-resident Indian (NRI)	0	0	0	
	(iii) Foreign national (other than NRI)	0	0	0	

2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	
3.	Insurance companies	0	0	0	
4.	Banks	0	0	0	
5.	Financial institutions	0	0	0	
6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	0	0	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	36,000	1.18	0	
10.	Others Clearing Members	240,000	7.84	0	
	Total	810,000	26.47	0	0

Total number of shareholders (other than promoters)

75

Total number of shareholders (Promoters+Public/
Other than promoters)

84

VII. *NUMBER OF PROMOTERS, MEMBERS, DEBENTURE HOLDERS
(Details, Promoters, Members (other than promoters), Debenture holders)

Details	At the beginning of the year	At the end of the year
Promoters	9	9
Members (other than promoters)	103	75
Debenture holders	0	0

VIII. DETAILS OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

(A) *Composition of Board of Directors

Category	Number of directors at the beginning of the year		Number of directors at the end of the year		Percentage of shares held by directors as at the end of year	
	Executive	Non-executive	Executive	Non-executive	Executive	Non-executive

A. Promoter	2	0	2	0	36.47	0
B. Non-Promoter	0	3	0	3	0	0
(i) Non-Independent	0	0	0	0	0	0
(ii) Independent	0	3	0	3	0	0
C. Nominee Directors representing	0	0	0	0	0	0
(i) Banks & FIs	0	0	0	0	0	0
(ii) Investing institutions	0	0	0	0	0	0
(iii) Government	0	0	0	0	0	0
(iv) Small share holders	0	0	0	0	0	0
(v) Others	0	0	0	0	0	0
Total	2	3	2	3	36.47	0

Number of Directors and Key managerial personnel (who is not director) as on the financial year end date

7

(B) (i) *Details of directors and Key managerial personnel as on the closure of financial year

Name	DIN/PAN	Designation	Number of equity share(s) held	Date of cessation (after closure of financial year : If any)
RITHWIK RAJSHEKAR	07836658	Managing Director	1,102,500	
VYAKARNA NIRANJAN	02918882	Whole-time director	13,500	
P SUDHAKAR	02483116	Director	0	
T SHAMA PRASANNA	07922496	Director	0	
JAYARAMAN	08112010	Director	0	
T SURESH BABU	APFPS7079P	CFO	0	
S JAYAPANDI	BAWPS9988J	Company Secretary	0	

(ii) Particulars of change in director(s) and Key managerial personnel during the year

0

Name	DIN/PAN	Designation at the beginning / during the financial year	Date of appointment/ change in designation/ cessation	Nature of change (Appointment/ Change in designation/ Cessation)

IX. MEETINGS OF MEMBERS/CLASS OF MEMBERS/BOARD/COMMITTEES OF THE BOARD OF DIRECTORS

A. MEMBERS/CLASS /REQUISITIONED/NCLT/COURT CONVENED MEETINGS

Number of meetings held

Type of meeting	Date of meeting	Total Number of Members entitled to attend meeting	Attendance	
			Number of members attended	% of total shareholding
AGM	27/09/2019	99	21	44.6

B. BOARD MEETINGS

*Number of meetings held

S. No.	Date of meeting	Total Number of directors associated as on the date of meeting	Attendance	
			Number of directors attended	% of attendance
1	08/04/2019	5	4	80
2	28/05/2019	5	4	80
3	14/06/2019	5	2	40
4	14/08/2019	5	5	100
5	26/08/2019	5	4	80
6	14/11/2019	5	5	100
7	20/01/2020	5	4	80

C. COMMITTEE MEETINGS

Number of meetings held

S. No.	Type of meeting	Date of meeting	Total Number of Members as on the date of the meeting	Attendance	
				Number of members attended	% of attendance
1	Stakeholder R	08/04/2019	3	3	100
2	Audit Committ	28/05/2019	3	2	66.67
3	Audit Committ	14/08/2019	3	3	100
4	Stakeholder R	14/08/2019	3	3	100

S. No.	Type of meeting	Date of meeting	Total Number of Members as on the date of the meeting	Attendance	
				Number of members attended	% of attendance
5	Audit Committee	14/11/2019	3	3	100
6	Stakeholder R	14/11/2019	3	3	100
7	Audit Committee	20/01/2020	3	3	100
8	Stakeholder R	20/01/2020	3	3	100
9	Nomination an	20/01/2020	3	3	100

D. *ATTENDANCE OF DIRECTORS

S. No.	Name of the director	Board Meetings			Committee Meetings			Whether attended AGM held on
		Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	25/09/2020
								(Y/N/NA)
1	RITHWIK RAJ	7	6	85.71	0	0	0	Yes
2	VYAKARNA N	7	7	100	4	4	100	Yes
3	P SUDHAKAR	7	6	85.71	9	8	88.89	Yes
4	T SHAMA PR	7	6	85.71	9	9	100	Yes
5	JAYARAMAN	7	4	57.14	5	5	100	Yes

X. *REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

☐ Nil

Number of Managing Director, Whole-time Directors and/or Manager whose remuneration details to be entered

2

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	RITHWIK RAJSHEKHAR	MANAGING DIRECTOR	1,242,500	0	0	0	1,242,500
2	VYAKARNA NIRANJAN	WHOLETIME DIRECTOR	4,325,000	0	0	0	4,325,000
	Total		5,567,500	0	0	0	5,567,500

Number of CEO, CFO and Company secretary whose remuneration details to be entered

2

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
--------	------	-------------	--------------	------------	-------------------------------	--------	--------------

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	T SURESH BABU	CFO	1,568,000	0	0	0	1,568,000
2	S JAYAPANDI	COMPANY SEC	1,336,200	0	0	0	1,336,200
	Total		2,904,200	0	0	0	2,904,200

Number of other directors whose remuneration details to be entered

0

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1							0
	Total						

XI. MATTERS RELATED TO CERTIFICATION OF COMPLIANCES AND DISCLOSURES

* A. Whether the company has made compliances and disclosures in respect of applicable provisions of the Companies Act, 2013 during the year ☒ Yes ☐ No

B. If No, give reasons/observations

XII. PENALTY AND PUNISHMENT - DETAILS THEREOF

(A) DETAILS OF PENALTIES / PUNISHMENT IMPOSED ON COMPANY/DIRECTORS /OFFICERS ☒ Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order	Name of the Act and section under which penalised / punished	Details of penalty/ punishment	Details of appeal (if any) including present status

(B) DETAILS OF COMPOUNDING OF OFFENCES ☒ Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order	Name of the Act and section under which offence committed	Particulars of offence	Amount of compounding (in Rupees)

XIII. Whether complete list of shareholders, debenture holders has been enclosed as an attachment

☒ Yes ☐ No

XIV. COMPLIANCE OF SUB-SECTION (2) OF SECTION 92, IN CASE OF LISTED COMPANIES

In case of a listed company or a company having paid up share capital of Ten Crore rupees or more or turnover of Fifty Crore rupees or more, details of company secretary in whole time practice certifying the annual return in Form MGT-8.

Name

P MUTHUKUMARAN

Whether associate or fellow

☒ Associate ☐ Fellow

Certificate of practice number

20333

I/We certify that:

- (a) The return states the facts, as they stood on the date of the closure of the financial year aforesaid correctly and adequately.
(b) Unless otherwise expressly stated to the contrary elsewhere in this Return, the Company has complied with all the provisions of the Act during the financial year.

Declaration

I am Authorised by the Board of Directors of the company vide resolution no. .. 2 dated 13/11/2020

(DD/MM/YYYY) to sign this form and declare that all the requirements of the Companies Act, 2013 and the rules made thereunder in respect of the subject matter of this form and matters incidental thereto have been complied with. I further declare that:

1. Whatever is stated in this form and in the attachments thereto is true, correct and complete and no information material to the subject matter of this form has been suppressed or concealed and is as per the original records maintained by the company.
2. All the required attachments have been completely and legibly attached to this form.

Note: Attention is also drawn to the provisions of Section 447, section 448 and 449 of the Companies Act, 2013 which provide for punishment for fraud, punishment for false statement and punishment for false evidence respectively.

To be digitally signed by

Director

Digitally signed by
VYAKARNA
NIRANJAN
RAO
Date: 2020.12.15
18:23:43 +05'30'

DIN of the director

02918882

To be digitally signed by

Digitally signed by
JAYAPAND
I SUBBIAH
Date: 2020.12.15
18:24:17 +05'30'

- ☒ Company Secretary
☐ Company secretary in practice

Membership number

21909

Certificate of practice number

Attachments

1. List of share holders, debenture holders
2. Approval letter for extension of AGM;
3. Copy of MGT-8;
4. Optional Attachment(s), if any

Attach
Attach
Attach
Attach

List of attachments

MGT 8_RFMS 2019-20.pdf
RFMS Shareholders List_31032020.pdf

Remove attachment

Modify

Check Form

Prescrutiny

Submit

This eForm has been taken on file maintained by the Registrar of Companies through electronic mode and on the basis of statement of correctness given by the company

BIGSHARE SERVICES PVT. LTD					
Unit: RITHWIK FACILITY MANAGEMENT SERVICES LTD					
Report Name: Top 100 Shareholders					
As On Date: 31/03/2020					
Sr No	Category	FolioNo/DPID-CLID	Shareholder's Name	Shares	Percentage Capital
1	PROMOTERS	IN30133021977203	RITHWIK RAJSHEKAR RAMAN	1102500	36.0294
2	DIRECTORS-RELATIVES	IN30002010724942	LALITHA RAMAN	539996	17.6469
3	DIRECTORS-RELATIVES	IN30133021980196	RAMANEESH RAVIRAMAN	472500	15.4412
4	CORPORATE BODIES	IN30612210137558	NOVEM RESOURCES PRIVATE LIMITED	183000	5.9804
5	PUBLIC	1203320013494585	SHOBANA RAMANATHAN RAVI	121500	3.9706
6	CLEARING MEMBER	1201120000008889	INVENTURE GROWTH & SECURITIES LIMITED	36000	1.1765
7	CLEARING MEMBER	1205150000018492	RIKHAV SECURITIES LIMITED	33000	1.0784
8	PUBLIC	IN30612210178693	G VENKATASUBRAMANIYAN	21000	0.6863
9	PUBLIC	IN30612210136348	ANANDHAPADMANABAN V	18000	0.5882
10	PUBLIC	IN30612210136629	K DEIVANAYAKI	18000	0.5882
11	PUBLIC	IN30612210129927	VENKATASUBRAMANIYAM MEENAKSHI	18000	0.5882
12	PUBLIC	IN30612210130015	N BHUVANESWARI	18000	0.5882
13	PUBLIC	IN30612210130058	M PRATHAP	18000	0.5882
14	PUBLIC	IN30612210145611	V HIMA SUGANTHI	18000	0.5882
15	PUBLIC	IN30612210130478	R SHARMILA	18000	0.5882
16	PUBLIC	IN30429514528794	V C PADMA PRIYA	18000	0.5882
17	PUBLIC	IN30612210025663	RANJIT PATRO	18000	0.5882
18	PUBLIC	IN30612210129453	M JOHNSON PREMKUMAR	18000	0.5882
19	PUBLIC	IN30612210129523	PADMA	18000	0.5882
20	PUBLIC	IN30612210129531	V KARTHICK	18000	0.5882
21	PUBLIC	IN30612210129611	THANJAVUR VENKATARAMA BHASKER SRINIVASA	18000	0.5882
22	PUBLIC	IN30612210145197	R RAGAVENDRAN	15000	0.4902
23	PUBLIC	IN30612210178708	VENUGOPAL G	15000	0.4902
24	CORPORATE BODIES	1203230001778594	ANVESHAN MULTISOLUTIONS LLP	15000	0.4902
25	PROMOTERS	IN30133021975210	NIRANJANRAO V	13500	0.4412
26	PUBLIC	IN30612210186255	V SARAVANA GURU	12000	0.3922
27	PUBLIC	IN30612210193580	RAGINI SRIKANTH	12000	0.3922
28	PUBLIC	IN30612210193598	SUMAITHANGI NAGARAJAN SRIKANTH	12000	0.3922
29	PUBLIC	1204720015210426	T SARADHA	12000	0.3922
30	PUBLIC	1203230000805091	PATEL KINJALBEN BABUBHAI	12000	0.3922
31	PUBLIC	1201330000996369	SATYANARAYAN JAGANNATH KABRA	12000	0.3922
32	PUBLIC	IN30021422370362	VAIJAYANTHIMALA JAYAPANDI	12000	0.3922
33	PUBLIC	IN30612210178716	RAJI	9000	0.2941
34	PUBLIC	IN30612210130613	M S BHAVANI	9000	0.2941
35	PUBLIC	IN30154955842048	PAUN MANYATABEN DIPAKBHAI	6000	0.1961
36	PUBLIC	IN30198310680531	SANJANA NAHAR	6000	0.1961
37	PUBLIC	IN30612210181937	GANESAN SATISH	6000	0.1961
38	PUBLIC	IN30612210130146	PREM CHANDER	6000	0.1961
39	CORPORATE BODIES	IN30294310000263	CENTILLION CAPITAL PRIVATE LIMITED	6000	0.1961
40	PUBLIC	1203230000327476	RITA AGRAWAL	6000	0.1961

BIGSHARE SERVICES PVT. LTD

Unit: RITHWIK FACILITY MANAGEMENT SERVICES LTD

Report Name: Top 100 Shareholders

As On Date: 31/03/2020

41	PUBLIC	1203230001715419	UTTAM SHARMA	3000	0.098
42	PUBLIC	1201800000155805	MEENA MUKESHBHAI CHOTAI	3000	0.098
43	PUBLIC	1201800000377451	NIKHIL CHIMANLAL JANI	3000	0.098
44	PUBLIC	1201980000045755	MULJIBHAI BAVALAL PADIA	3000	0.098
45	PUBLIC	1202890000472231	PATHUBHAI D CHAUDHARI	3000	0.098
46	PUBLIC	1204920001825158	RAMAMURTHY . .	3000	0.098
47	PUBLIC	1206270000020554	TRUSH KETANKUMAR KANSARA	3000	0.098
48	PUBLIC	1206270000021826	JANAKBHAI HASMUKHLAL KANSARA	3000	0.098
49	PUBLIC	1206810000004028	MAYURI MANISH DAMANI	3000	0.098
50	PUBLIC	1207000000000350	HIMANSHU RANJEETKUMAR JOGATAR	3000	0.098
51	PUBLIC	1203140000111291	LAXMI BASANDANI	3000	0.098
52	CORPORATE BODIES	1203320013200341	NOVEM RESOURCES PRIVATE LIMITED	3000	0.098
53	PUBLIC	IN30021420309244	SOHAN SINGHVI	3000	0.098
54	PUBLIC	IN30047640690813	NIKUJ MITTAL	3000	0.098
55	PUBLIC	IN30051313707392	JASON RODNEY CUTINHA	3000	0.098
56	PUBLIC	IN30097412327326	DARSHIT JAYESHBHAI PATEL	3000	0.098
57	PUBLIC	IN30131321208041	VEENA RAVINDHIRAN	3000	0.098
58	PUBLIC	1304140008533848	R RAMANATHAN	3000	0.098
59	PUBLIC	1201770101075832	RISHABH NAHATA HUF .	3000	0.098
60	PUBLIC	1204520000075779	SANJAY C SHAH - HUF	3000	0.098
61	PUBLIC	1301520000188369	GUNVANT PRATAPBHAI	3000	0.098
62	PUBLIC	1207170000025633	SHREYA MAHENDRABHAI SHAH	3000	0.098
63	PUBLIC	1208040000028853	TIPPARAJU SRINIVAS PRASANNA	3000	0.098
64	PUBLIC	1208160008261454	RATHOD POOJA	3000	0.098
65	PUBLIC	1208180000311995	NIRMAL AGGARWAL	3000	0.098
66	PUBLIC	1301240000719389	R RAMANATHAN	3000	0.098
67	PUBLIC	1301670000048263	TAJ CHHOTUBHAI BHALVANI	3000	0.098
68	PUBLIC	1204720009691661	LUCY JOSE	3000	0.098
69	PUBLIC	1201090001791215	ANJANA MUKESH JAIN	3000	0.098
70	PUBLIC	IN30294310000183	PARVEEN AGGARWAL HUF	3000	0.098
71	PUBLIC	IN30177416752521	SADASHIV DINAKAR PARANJPE	3000	0.098
72	PUBLIC	IN30246110683881	KRUNAL MAHENDRABHAI SHAH	3000	0.098
73	PUBLIC	IN30302866997172	BINDU SHIVA	3000	0.098
74	PUBLIC	IN30302867011357	SHIVA SWAMYNATH	3000	0.098
75	PUBLIC	IN30357510016317	RAVAL SIDDHI HITENDRA	3000	0.098
76	PUBLIC	IN30371910672113	HITESH GUPTA	3000	0.098
77	PUBLIC	IN30429514410410	S VASUDEVAN	3000	0.098
78	PUBLIC	IN30133022198157	MURALI SUBRAMANIAM	3000	0.098
79	PUBLIC	IN30148510981925	AMARKUMAR RAJANIKANT SHAH	3000	0.098
80	PUBLIC	IN30154938362510	SHARATH CHANDRA GOVINDARAJU	3000	0.098
81	DIRECTORS-RELATIVES	IN30160410797030	RAMAN RAJASEKAR	1	0
82	DIRECTORS-RELATIVES	IN30133021975197	CHITHRA RAMANATHAN	1	0
83	DIRECTORS-RELATIVES	IN30133021975201	RAMANATHAN SAMBASIVAN	1	0

BIGSHARE SERVICES PVT. LTD**Unit: RITHWIK FACILITY MANAGEMENT SERVICES LTD****Report Name: Top 100 Shareholders****As On Date: 31/03/2020**

84	DIRECTORS-RELATIVES	IN30133021975603	PRIYA RAJSHEKHAR	1	0
TOTAL:				3060000	100



Form No. MGT-8

[Pursuant to section 92(2) of the Companies Act, 2013 and rule 11(2) of Companies (Management and Administration) Rules, 2014]

CERTIFICATE BY A COMPANY SECRETARY IN PRACTICE

I have examined the registers, records and books and papers of **RITHWIK FACILITY MANAGEMENT SERVICES LIMITED** ("the Company") bearing CIN: **L74900TN2010PLC074294**, having registered office at RR Tower III Thiru - VI - KA Industrial Estate, Guindy, Chennai - 600 032, as required to be maintained under the Companies Act, 2013 (the Act) and the rules made thereunder for the financial year ended on 31st March, 2020. In my opinion and to the best of my information and according to the examinations carried out by me and explanations furnished to me by the company, its officers and agents, I certify that:

- A. The Annual Return states the facts as at the close of the aforesaid financial year correctly and adequately.
- B. During the aforesaid financial year, the Company has complied with provisions of the Act & Rules made there under in respect of:
 1. its status under the Act;
 2. maintenance of registers/records & making entries therein within the time prescribed therefor;
 3. filing of forms and returns as stated in the annual return, with the Registrar of Companies or other authorities within the prescribed time, where ever applicable. I further report that the Company has not filed any forms and returns with the Regional Director, Central Government, court and the Tribunal during the year under review. *However, the company has filed few forms with the Registrar of Companies after the prescribed time with applicable additional fees.*
 4. calling/ convening/ holding meetings of Board of Directors or its committees and the meetings of the members of the company on due dates as stated in the annual return, in the respect of such meetings, proper notices were given and proceedings have been properly recorded in the Minutes Book/registers maintained for the purpose and the same have been signed. Further, there were no circular resolutions and passing of resolutions by Postal Ballot during the year under review.
 5. Closure of Register of Members / Security holders, as the case may be.



6. the Company has not made any advances/loans to its directors and/or persons or firms or Companies referred therein pursuant to Section 185 of the Act.
7. contracts/arrangements/transactions with related parties as specified in section 188 of the Act; I further report that the company has not entered any contracts or arrangements with the related parties during the year under review.
8. The company has not made any issue or allotment or transmission or buy back of securities/ redemption of preference shares or debentures and on alternation or reduction of share capital/ conversion of shares/ securities and hence issue of security certificate does not arise during the reporting year.
9. there were no instances necessitating the Company to keep in abeyance the rights to dividend, rights share and bonus shares pending registration of transfer of shares in compliance with the provisions of the Act.
10. the Company has neither declared nor paid dividend from the financial year 2012-13, and there were no instances to transfer the unpaid/unclaimed dividend/other amounts as applicable to the Investor Education and Protection Fund (IEPF) in accordance with section 125 of the Act.
11. signing of audited financial statement, the Company has signed the audited financial statement as per the provisions of section 134 of the Act and report of directors is as per sub - sections (3), (4) and (5) thereof.
12. constitution/ appointment/ re-appointments/ filling up casual vacancies and disclosures of the Directors, Key Managerial Personnel and the remuneration paid to them.
13. Appointment of auditors as per the provisions of section 139 of the Act and there was no casual vacancy of Auditors during the year under review.
14. there were no approvals required to be taken from the Central Government, Tribunal, Regional Director, Registrar, Court or such other authorities under the various provisions of the Act.
15. The Company has not invited/ accepted any deposits falling within the purview of Section 73 of the Act and rules made thereunder.
16. Borrowing from its directors, members, public financial institutions, banks and others and creation/ modification/ satisfaction of charges in that respect, wherever applicable; I Further report that during the year, the Company has not borrowed any Loans or Debentures from its directors, members, and others.



1. The Commission has received a request from the Government of India for the appointment of a member to the Commission.

2. The Commission has considered the request and has decided to appoint a member to the Commission.

3. The Commission has decided to appoint a member to the Commission.

4. The Commission has decided to appoint a member to the Commission.

5. The Commission has decided to appoint a member to the Commission.

6. The Commission has decided to appoint a member to the Commission.

7. The Commission has decided to appoint a member to the Commission.

8. The Commission has decided to appoint a member to the Commission.

9. The Commission has decided to appoint a member to the Commission.

10. The Commission has decided to appoint a member to the Commission.



17. Pursuant to Section 186 of the Act, the Company has not advanced loan, made investments and given any guarantees or providing of securities to other body corporate or persons.
18. The company has not altered the provisions of articles of association during the financial year under review. However, the Company has altered its Memorandum of association for change in the Object clause of the Company by passing a special resolution at the 9th AGM held on 27th September, 2019.

For P MUTHUKUMARAN AND ASSOCIATES



P. Muthu
09/12/20
P MUTHUKUMARAN
C.P. No.: 20333
UDIN: A044464B001448977

Place: Chennai
Date: December 09, 2020

