

08th March, 2023

To

The Board of Directors,
Rithwik facility Management Services Limited.

Dear Sir,

SHORT NOTICE is hereby given that the meetings of Board of Rithwik Facility Management Services Limited are scheduled on **Thursday, 09th March, 2023**, at the Registered office of the Company at R R Tower III, Thiru Vi Ka Industrial Estate, Guindy, Chennai – 600 032 through video conferencing or Other Visual Audio Means (OVAM)

6th Board Meeting	1. Rithwik Rajshekhar Raman 2. Niranjana Rao 3. G Jayaraman 4. P Sudhakar 5. Shama Prasanna	12.00 Noon
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The Agenda for the meeting and supporting papers will be circulated separately.

Regards,



Company Secretary
A21909