

27th October, 2022

To

The Board of Directors,
Rithwik Facility Management Services Limited.

Dear Sir,

NOTICE is hereby given that the following meetings of Board and Committees of Rithwik Facility Management Services Limited are scheduled on **Thursday, 10th November 2022**, at the Registered office of the Company at R R Tower III, Thiru Vi Ka Industrial Estate, Guindy, Chennai - 600 032:

Meeting	Name of Directors	Time
2 nd Audit Committee Meeting	1. G Jayaraman 2. P Sudhakar 3. Shama Prasanna	10.30 A.M
2 nd Stake Holders Relationship Committee Meeting	1. Shama Prasanna 2. Niranjana Rao 3. P Sudhakar	11.00 A.M
5 th Board Meeting	1. Rithwik Rajshekhar Raman 2. Niranjana Rao 3. G Jayaraman 4. P Sudhakar 5. Shama Prasanna	12.00 Noon

The Agenda for the above meetings and supporting papers will be circulated in due course.

Regards,

Company Secretary