

REF: RFMS/BSE/2025-26/AGM/004

September 29, 2025

To,
The Secretary, Listing Department,
Bombay Stock Exchange Limited
Phiroz JeeJeebhoy Towers,
Dalal Street, Mumbai - 400 001,
Maharashtra.

Scrip Code: 540843

Dear Sir/ Madam,

Sub: Outcome and Proceedings of the 15th Annual General Meeting –reg.

We wish to inform you that the 15th Annual General Meeting of the Company was held on Monday, September 29, 2025 at 12.30 P.M at the Registered Office of the Company at R R Tower III, Thiru VI KA Industrial Estate, Guindy, Chennai – 600 032.

We enclose herewith the Proceedings of the 15th Annual General Meeting of the Company. The voting results will be declared within 48 hours of the conclusion of the AGM.

The meeting concluded at 12.58 P.M

This is for your kind information and record.

Thanking you,

Yours Sincerely,

For RITHWIK FACILITY MANAGEMENT SERVICES LIMITED

Jayapandi
Subbiah

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Jayapandi Subbiah
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S.JAYAPANDI
Company Secretary
M.No.A21909

Encl: As above

PROCEEDINGS OF 15TH ANNUAL GENERAL MEETING

1. The 15th Annual General Meeting of the Company was held on Monday, September 29, 2025, at 12:30 P.M at the Registered Office of the Company.
2. Mr. V.Niranjana Rao, Whole-Time Director was elected as Chairman and took the chair. After ascertaining the requisite quorum, he called the meeting to order. He then, welcomed the Members to the 15th Annual General Meeting of the Company.
3. The Chairman introduced all the Directors and Key Managerial Personnel of the Company.
4. The Chairman informed the Members, that the Statutory Registers and relevant documents as required under the Companies Act, 2013 were made available for inspection for the members during the meeting.
5. The Chairman then moved to the formal business of the AGM on all the Resolutions as set out in the Notice of 15th AGM. The following items as stated in the Notice of the 15th AGM were transacted at the Meeting.
 1. Adoption of the Audited Standalone Financial Statements of the Company for the year ended 31st March, 2025 and the reports of the Board of Directors together with Auditors thereon.
 2. Declaration of Final Dividend on Equity Shares at 10% (Re.1/- per Equity Share) for the year 2024-25.
 3. Appointment of a Director in place of Mrs.Anitha Radhakrishnan (DIN: 02820945), who retires by rotation and being eligible, offers herself for re-appointment.
 4. Appointment of M/s. Khandelwal Arun & Associates, as Secretarial Auditors of the Company.
 5. Increase in the overall limit of maximum remuneration payable to the Directors.
 6. Approval of increase in Remuneration payable to Mr.Rithwik Rajshekhar Raman (Din: 07836658), Managing Director.
 7. Approval of increase in Remuneration payable to Mr.Niranjana V Rao (Din: 02918882), Whole-time Director.

6. Thereafter the Chairman of the meeting informed that pursuant to the provisions of the Companies Act, 2013 and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the company has provided the remote e-voting facility to the members to cast their votes electronically for the following businesses as set out in the notice of the 15th AGM. Remote E-voting commenced at 9.00 A.M on September 26, 2025 and concluded at 5.00 P.M on September 28, 2025. He further informed to the members those who were not voted through remote e-voting may cast their vote through I-Vote platform by Bigshare E-voting portal during the AGM.
7. He further informed that there are no Qualifications in the Statutory Auditors' Report on the financial statements. The Secretarial Audit Report as submitted by M/s Khandelwal Arun had an observation for delay in filing E-form MGT 14 on 1 instance. That observation was also suitably replied in the Board Report under the Board of Directors were taken as read.
8. The Chairman authorised Mr.S.Jayapandi, Company Secretary of the Company to receive the consolidated Scrutinizer's Report and counter – sign the same and declare the results of e-voting.
9. The Chairman requested the members to raise any queries, if any with regard to the business listed in the notice of the 15th Annual General Meeting. No query was raised by the shareholders.
10. The Chairman of the meeting informed the members that the voting results shall be disseminated in the website of the Stock Exchange and the Company within 48 hours from conclusion of the meeting.
11. The meeting concluded at 12.58 P.M.

The Chairman thanked all the members and the Directors for the active participation and support extended to the Company.

Yours Sincerely,

For RITHWIK FACILITY MANAGEMENT SERVICES LIMITED

Jayapandi Subbiah
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S.JAYAPANDI
Company Secretary
M.No.A21909